



# Northeast Washington Education Council

## Mini-grant application

**Eligibility:** Open to P-12 public schools, state-approved private schools and state/school district-approved charter schools in the NEWESD 101 service area (Adams, Ferry, Lincoln, Pend Oreille, Spokane, Stevens and Whitman counties).

**Deadline for applications:** Proposals are accepted year round, with funding decisions made four times per year. Rolling application deadlines: March 15, May 15, September 15 and December 15 each year.

**Grant size:** \$250 to \$500. NEWEC anticipates making approximately four annual awards. **Use of funds:** Grants may be used for the acquisition of school supplies, equipment and student enrichment activities.

### APPLICANT INFORMATION:

Name of school and district: \_\_\_\_\_

School address: \_\_\_\_\_

Grant contact person: \_\_\_\_\_ Timeline for project: \_\_\_\_\_

Day phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Grade level(s) to be served: \_\_\_\_\_ Number of students to be served: \_\_\_\_\_

Grant amount requested: \_\_\_\_\_ Date funds are needed: \_\_\_\_\_

If grant funds are only available at a lower amount, could your project still be carried out in a scaled-back form? Yes \_\_\_ No \_\_\_ If yes, what is the minimum required? \_\_\_\_\_

**Project description:** On a separate sheet of paper, please answer the following questions

1. *School demographics:* Describe, in 2-3 sentences, your student population.
2. *Need:* Describe, in 150 words or less, the need/justification for your project.
3. *Project:* Describe in 150 words or less, the activities, project or services to be undertaken.
4. *Benefits:* Describe in 150 words less, the anticipated benefits of your project.

### Submission requirements:

A full application shall consist of this completed cover page and your answers to the four questions above. Please e-mail your application (in a pdf file) to: [newec@esd101.net](mailto:newec@esd101.net). **Post-award requirement:** Ninety days following receipt of your award, NEWEC requests a short write-up (maximum one page) describing the result/impact of your project.

\_\_\_\_\_  
Name of school contact

\_\_\_\_\_  
Name of school principal

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date